

October 14, 2015

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson and Demian Sorrentino.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: No Comment.

Approval of Minutes: J. Firlik made a motion, seconded by L. Cooper to approve the 10/7/2015 regular meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

**a. Commission Vacancies (Economic Development Commission, Sterling Recreation Authority, & Zoning Board of Appeals):** No new information. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

**b. Insulation for Sterling Municipal Building, 1183 Plainfield Pike, Oneco, CT:** J. Gustavson reported that Frank Bood, Chairman of the Energy Committee has not been in the office and he will send information regarding energy audit companies as soon as possible. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

**c. Land Use Office Mailing – Planning a Construction Project:** D. Sorrentino, Zoning Enforcement Officer submitted a revised construction project letter, dated 10/14/2015 which will be mailed to all Sterling residents, along with “Planning a Construction Project” handout. J. Firlik made a motion, seconded by L. Cooper to accept D. Sorrentino’s revised letter to be mailed to Sterling residents along with a “Planning a Construction Project” handout. All voted in favor of the motion.

**d. Gibson Park, LLC (f/n Sterling Park Campground):** (This was listed incorrectly on the agenda as New Business). D. Sorrentino, Zoning Enforcement Officer reported that he spoke to Kari Olsen, Town attorney, clarifying his mistake that representatives from Gibson Park, LLC would be at the Selectmen’s meeting on 10/7/2015. K. Olsen will recheck her notes from the February meeting before proceeding to see if a written stipulation was put in place with Attorney Block. Gibson Park, LLC does not have to be notified again of the violation and the right of a hearing is waived. The campground is in violation of the Town’s Mobile Parks and Trailer Ordinance as well as zoning regulations. The Town has been trying to address this issue since 2008 and campground residents have been told many times to vacate the premises. K. Olsen will send a second notice to the campground and D. Sorrentino will gather and forward requested information to K. Olsen who will send notice to the campground. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

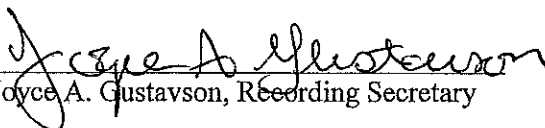
New Business:

**a. Request for Refund of Excess Tax Payments:** L. Cooper made a motion, seconded by J. Firlik to approve the request for refunds to: 1) Weatogue Powder Co., Inc., PO Box 276, Sterling, CT 06377-0276 for \$9.14. All voted in favor of the motion.

Any Other Business: 1) **2014-2015 Selectmen Budget Transfer Requests:** L. Cooper made a motion, seconded by J. Firlik to request the Board of Finance to make the following transfers to the Board of Selectmen’s 2014-2015 Budget in the amount of \$179,199. All voted in favor of the motion.

Adjournment: J. Firlik made a motion, seconded by L. Cooper, to adjourn 6:46 p.m. All voted in favor of the motion.

Attest:

  
Joyce A. Gustavson, Recording Secretary

STERLING BOARD OF SELECTMEN  
2014-2015 BUDGET TRANSFER REQUEST

TRANSFER FROM

<b>Audit</b>	
BOOKKEEPING	1,400.00
OTHER AUDIT COSTS	2,600.00
<b>Economic Development</b>	
OFFICE OPERATION	30,100.00
<b>Employee Benefits</b>	
BLUE CROSS/BLUE SHIELD	15,000.00
RETIREMENT CONTRIBUTION	4,000.00
<b>Insurance and Bonds</b>	
BONDS	1,700.00
PUBLIC OFFICIAL/EMP. LIAB.	3,600.00
VEHICLE INSURANCE	4,800.00
WORKERS COMPENSATION	6,600.00
<b>Library</b>	
INSURANCE	1,000.00
PAYROLL EXP (FICA/MED)	4,000.00
<b>Professional Expenses</b>	
INLAND WETLANDS - PROF.	1,000.00
LEGAL SRVCS. - TOWN COUNS.	2,300.00
<b>Revenue Collectors</b>	
COMPUTER SERVICES	3,000.00
<b>Sanitation Control</b>	
V/S TRANSFER STATION	8,000.00
<b>Town Clerk</b>	
STATE DOG REPORT	1,000.00
<b>Town Garage</b>	
HEAT	2,000.00
<b>Town Hall Expenses</b>	
CONFERENCE AND DUES	1,800.00
EDUCATION/TRAINING	2,500.00
HEAT	16,699.00
LIGHTS	5,000.00
MAINTENANCE	2,600.00
OE PURCHASE/REPAIR	4,600.00
POSTAGE/PRINTING/STATION.	1,600.00
TELEPHONE	3,000.00
UNEMPLOYMENT COMP.	3,000.00
<b>Wages</b>	
ECONOMIC DEVELOP. COORD.	1,700.00
HIGHWAY DEPT - WRKS/MAINT.	15,000.00
LIBRARY STAFF	12,000.00
RECORDING SECRETARY	1,700.00
REVENUE COLLECTOR ASST.	10,000.00
SENIOR CENTER JANITOR	2,000.00
SITE MANAGERS MEALS - S.C.	1,200.00
TOWN CLERK ASST.	1,700.00
ZONING ENFORCEMENT OFFICER	1,000.00

TOTAL TRANSFERS FROM: 179,199.00

STERLING BOARD OF SELECTMEN  
2014-2015 BUDGET TRANSFER REQUEST

TRANSFER TO

<b>Animal Control</b>	
NECCOG ACO	2,318.00
<b>Assessor</b>	
COMPUTER SOFTWARE	1,010.00
MAPPING UPDATES/SUPPLIES	1,561.00
PRICING GUIDES	202.00
<b>Audit</b>	
AUDIT	12,032.00
<b>Elections</b>	
VOTING EQUIP. MAINTENANCE	2,797.00
<b>Highways</b>	
CONTRACTED SERVICES	6,010.00
EQUIPMENT & REPAIRS	5,567.00
<b>Library</b>	
BOOKS/MAGAZINES/REF.	2,924.00
EQUIPMENT/COMPUTER	2,734.00
SUPPLIES	3,700.00
<b>Professional Expenses</b>	
ENGINEERING SERVICES	15,784.00
P&Z LEGAL EXPENSES	4,432.00
P&Z SUBDIVISION EXPENSES	2,907.00
<b>Public Safety</b>	
PARAMEDIC INTERCEPT	1,260.00
STREET LIGHTS	2,268.00
<b>Revenue Collectors</b>	
REFUNDS	7,493.00
<b>Snow Removal</b>	
CONTRACTED SERVICES	12,288.00
EQUIPMENT MAINTENANCE	2,803.00
MATERIALS	35,423.00
<b>Town Clerk</b>	
MICROFILMING	10,856.00
<b>Town Garage</b>	
LIGHTS	995.00
MAINTENANCE	4,182.00
TELEPHONE	83.00
<b>Town Hall Expenses</b>	
OE LEASE	562.00
SUPPLIES	2,492.00
<b>Town Memberships</b>	
CCM	1,760.00
<b>Treasurer</b>	
BOND/DEBT FEES	349.00
<b>Wages</b>	
ADMIN. ASST. SELECTMAN	746.00
ELECTION WRKRS & REGIST.	195.00
SNOW REMOVAL	30,838.00
TOWN HALL JANITOR	274.00
WETLANDS AGENT	354.00

TOTAL TRANSFERS REQUESTS TO: 179,199.00